Dear Parents/Caregivers,

Jindera Public School is committed to effectively communicating student progress to parents/carers. To facilitate this, reporting to parents will take the following format this year.

Term 1: parent teacher interview
Term 2: written report and interview by request (from either parent or teacher)
Term 3: parent teacher interview to discuss student progress and areas of further consolidation
Term 4: written report (and interview if required)

All parents/carers are strongly encouraged to attend a parent teacher interview to discuss student progress. The parent teacher interviews will be held during Week 8 on either Tuesday 15 March and Wednesday 16 March 2016. Additional days and times can be negotiated with class teachers. Parents/carers are encouraged to contact the class teacher if necessary.

The interviews have been organised for the following days. The interviews will run for approximately 15 minutes between 9:30am and 5:00pm.

Tuesday 15 March 2016
Mrs East (3-4E)
Mrs Klimonakis (4-5K)
Mrs Zemaitis (5Z)
Mrs Simpson (6S)

Wednesday 16 March 2016
Mrs Baker (K-1B)
Mr Knight (1-2K)
Miss Blair (2-3B)

1-4F Please contact Ms Foran to make a mutually suitable time during week 8 (14-18 March).

Mr Clayton will conduct KC interviews next Thursday, 10 March 2016.

Parents are encouraged to select their first and second preference from the list of times on the following sheet and return the slip to the class teacher no later than Friday 11 March. Whilst every effort will be made to accommodate parent/carer requests, it may not always be possible to provide parents with their first selection. A letter will be sent home prior to the interview confirming the interview time. Interview times will be issued on a first in basis. Please check the allocated interview time carefully when the confirmation letter is sent home.

Parents/carers are also encouraged to nominate areas for discussion or concern, on the return slip.

If you have any further questions please contact the school on 6026 3280.

Lianne Singleton
Principal
2 March 16
Jindera Public School
Parent teacher interviews
Nomination forms

Please complete and return to the class teacher no later than Friday 11 March 2016.

My child’s name is: ________________________________

Class: ___________ Teacher: ________________________

My preferred interview times (please select using 1 and 2. Please include 2 preferences)

☐ 9:30am to 10:00am ☐ 10:00am to 11:00am
☐ 11:00am to 12:00pm ☐ 12:00pm to 1:00pm
☐ 1:00pm to 2:00pm ☐ 2:00pm to 3:00pm
☐ 3:00pm to 5:00pm

Signed: ________________________________

Parent’s/carer’s name: ________________________________

Please note: The class teacher will send a confirmation of interview time prior to the interview. Please check this prior to attending the interview.

I would like to discuss the following areas during the interview (teacher and/or parent to complete as necessary):

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